


 <p>Unitarian Universalist Congregation of Las Vegas</p> <p>Policies, Procedures, and Guidelines</p>	Policy: 1.10 Revision 2	Date: 10/19/12	Page 1
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	 Title: Representing UUCLV to Outside Entities		

Policy Representing UUCLV to Outside Entities

Policy Statement

In order to foster the continuing growth of liberal religion in the Las Vegas Valley, the Unitarian Universalist Congregation of Las Vegas (UUCLV) has set forth guidelines regarding the representation of the congregation to other entities. This includes speaking and signing on behalf of UUCLV.

Responsible Parties

Sanctioned, that is to say “Official” representation of UUCLV, may only be conducted by certain persons in the congregation, representing the congregation as the designed or duly elected and approved holder of a specific position.

1. The Minister, the President of the Board of Trustees or their designee can represent UUCLV as a whole.
2. Other sanctioned representatives of UUCLV, or its subgroups, require the written approval of the Minister and/or the Board of Trustees.
3. For contracts more than \$5,000, the President of the Board of Trustees and one other board member must both sign for UUCLV. If the President is not available, he/she must designate another board member to sign for UUCLV.
4. For checks more than \$5,000, the President of the Board of Trustees and one other board member must both sign the Expense Voucher. If the President is not available, he/she must designate another board member to sign the Expense Voucher.

Revision History

dd/mm/yy—Rev. 0.

dd/mm/yy—Rev. 1.

dd/mm/yy—Rev. 2. Added bullet 4