
	<b>Unitarian Universalist Congregation of Las Vegas</b>  <b>Policies, Procedures, and Guidelines</b>	Policy: 7.01	
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**POLICIES AND PROCEDURES  
of the  
SOCIAL JUSTICE COUNCIL**

1. Name – The full name of this group is the Social Justice Council of the Unitarian Universalist Congregation of Las Vegas.
2. Mission – The Social Justice Council is responsible for initiating and/or coordinating social justice activities for the Congregation and projects which are consistent with the values expressed in the Seven Principles of the Unitarian Universalist Association (see Appendix).
3. Membership and Structure – The membership of the Social Justice Council consists of members and friends of the Congregation. The Council shall have a Convener and up to eight (8) members. As openings occur, new members shall be selected by the remaining Council members. Ex-officio positions will be the Minister and the Liaison from the Program Council. A Secretary shall be chosen from the members, and members will be assigned to projects as coordinators. Terms should run concurrently with the UUCLV fiscal year (July 1 through June 30). All members of the Social Justice Council may participate and vote at any Social Justice meeting.
4. Funding – The Social Justice Council will have a budget from the Congregation for use on Congregational projects or other projects as voted by the Council. Other funds which the Council obtains by fund-raising activities may be used as the Council desires.
5. Meetings – The Social Justice Council will meet once a month. All decisions of the Social Justice Council will be by majority vote of those members present. The Convener shall vote only in the event of a tie vote, to break the tie. A Quorum of three (3) Council members

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must be present to conduct business at a meeting. A special meeting may be called at the request of two (2) members and must be announced to all members.



## 6. Projects

A. The Council shall undertake the completion of projects of three types:

- i. Congregation: Activities as decided by the Congregation;
- ii. Council: Activities as decided by the Social Justice Council;
- iii. Denomination-to-Congregation: Any ongoing project involving action taken at the UUA General Assembly, viz. Study/Action Issues for Social Justice, Actions of Immediate Witness, and Resolutions.

B. It is understood that Council support of a project does not necessarily imply Congregational support of, nor commitment to, that particular project. The Council shall not make public statements purporting to be in the name of the Congregation (unless the project is an all-Congregational activity) but shall act and speak only in the name of the Council.

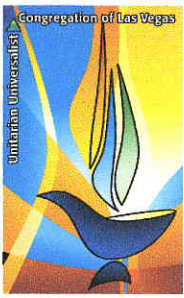

C. Any person proposing a project to the Council shall be responsible for presenting to the Council a general project time-line (including evaluation of the project as it progresses) and a Project Leader who will carry out the project with appropriate assistance from the Council.

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- D. Before a project is implemented by the Social Justice Council, it shall be submitted to the Program Council for review, in order to ensure that the project is in compliance with UUCLV's tax-exempt status and that it is not in violation of the Seven Principles of the Unitarian Universalist Association (see Appendix).

7. Duties and Responsibilities –

- A. The Convener will facilitate each meeting (or appoint a facilitator to fill in).
- B. The Secretary will keep minutes of the meeting and deliver them to all members within a week.
- C. A list of participating members and a list of ongoing Projects with the name of the Project leader, the Project time-line, and pertinent details of the Project will be posted for accessibility for all members of the Congregation and published in the newsletter.
- D. Reimbursement requests (vouchers) will be presented to the Treasurer of UUCLV for payment. Each reimbursement request must be signed by the Council Convener. (If the Convener is unavailable, Congregational policy will be followed.)
- E. The Social Justice Council will submit to the Board of Trustees (through the Program Council) the semi-annual Committee Reports. It shall also review annually, and revise if necessary, the Activity Information Sheet for the Social Justice Council.

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## APPENDIX

### The Principles of the Unitarian Universalist Association

We, the member congregations of the Unitarian Universalist Association, covenant to affirm and promote:

1. The inherent worth and dignity of every person;
2. Justice, equity and compassion in human relations;
3. Acceptance of one another and encouragement to spiritual growth in our congregations;
4. A free and responsible search for truth and meaning;
5. The right of conscience and the use of the democratic process within our congregations and in society at large;
6. The goal of world community with peace, liberty and justice for all;
7. Respect for the interdependent web of all existence, of which we are a part.

#### Revision History

03/09/11—Rev. 0.