
	Unitarian Universalist Congregation of Las Vegas (UUCLV)		
	Policies, Procedures, and Guidelines		
	Policy: 1.02	Date: 3/27/2020	Page: 1
Board Approval:			
			
Title: Schedule for Strategic Plan Updates			

Schedule for Strategic Plan Updates

Policy Statement


In order to maintain a growing, functioning, and efficient congregation, the UUCLV must develop, execute, and keep current long-range plans. The Board of Trustees has been charged with oversight of these planning activities. The budgetary goals of the congregation must be supported by the strategic plan. Therefore, the following policy has been developed to ensure our current five-year strategic plan is reviewed yearly. The policy also provides a schedule for the development of each successive five-year plan, with the goal of having the new plan ready for approval at the annual congregational business meeting in the spring before the previous plan expires.

Responsible parties: The Board of Trustees has overall responsibility for development of and assessment of the UUCLV Five-Year Strategic Plan. The Board will form a working committee of Board members and other interested congregants to execute the procedures outlined below.

Annual Strategic Plan Review and Assessment

The current five-year plan should be dated and posted on the UUCLV website in the members access-only area, as soon as it is approved, and shall remain for the entire five years it is in effect.

Date: 3/27/2020	Schedule for Strategic Plan Updates	Page 1 of 3
-----------------	--	-------------

 Unitarian Universalist Congregation of Las Vegas (UUCLV) Policies, Procedures, and Guidelines	Policy: 1.02	Date: 3/27/2020	Page: 2
	Board Approval:		
	Title: Schedule for Strategic Plan Updates		

Each January, a Board subcommittee will assess the congregation's progress during the current fiscal year on the current five-year plan. This assessment will be presented at the annual business meeting.

During the fifth year of the five-year plan the following steps will be made after the final review and assessment.

July-December: The board will convene "house meetings" with members and friends of the congregation with the goal of 85 percent participation. These house meetings will gather information and opinions from members on future plans.

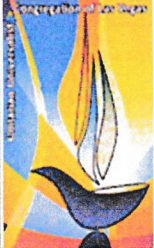
July: Begin review with committees on their work to support the current five-year plan. Complete by September.

September: Working committee will review assessments and committee reports; create draft of new five-year strategic plan. Complete by December.

January: Compile information from house meetings and committees. Communicate new draft of five-year strategic plan to congregation for input. Obtain Board approval by March.

March: Publish final draft of proposed new five-year strategic plan and communicate to congregation for review prior to congregational meeting.

Date: 3/27/2020	Schedule for Strategic Plan Updates	Page 2 of 3
-----------------	--	-------------

 <p>Unitarian Universalist Congregation of Las Vegas (UUCLV)</p> <p>Policies, Procedures, and Guidelines</p>	Policy: 1.02	Date: 3/27/2020	Page: 3
	Board Approval:		
	Title: Schedule for Strategic Plan Updates		

May: New five-year strategic plan submitted for approval at yearly congregational business meeting.

Summary: These procedures should clarify responsibilities for development and production of each UUCLV five-year strategic plan. They will remain in effect until revision is required and approved by the Board of Trustees.