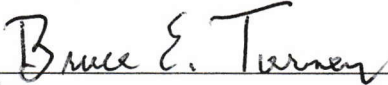
 <p>Unitarian Universalist Congregation of Las Vegas (UUCLV)</p> <p>Policies, Procedures, and Guidelines</p>	Policy: 1.01	Date: 3/27/2020	Page: 1
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Policy and Procedure Development and Approval			

## Policy and Procedure Development and Approval

**Responsible parties:** The Board of Trustees has the overall responsibility for development and revision of policies for the administration of the UUCLV and is the approval authority for procedures used to implement these policies. Formal approval by the Board of Trustees is required to implement UUCLV policies and procedures.

Requests for the development of new policies may be brought to the Board of Trustees by individual members of the congregation, committees, Staff or members of the Board of Trustees.

**Summary:** These procedures should clarify responsibilities for development and production of UUCLV policies, procedures and guidelines. They will remain in effect until revision is required and accomplished by the Board of Trustees.