

# **UUCLV Policies**

## **Management and Organization**

- 1.01 Policy and Procedure Development and Approval
- 1.02 Five Year Strategic Plan Implementation Procedure
- 1.03 Responsibilities of Board Members
  - 1.03a Board Pledge
- 1.04 UUCLV Name, Logo and Symbol Use
- 1.05 Use of Official UUCLV Banner
- 1.06 Representing UUCLV to Outside Entities

## **Personnel and Staffing**

- 2.01 Personnel Recruitment and Management

## **Money Management**

- 3.01 Management of Congregational Finances
- 3.02 Investment Guidelines
- 3.03 Credit Cards
  - 3.03a Credit Card Usage Instructions
  - 3.03b Credit Card Usage Agreement
- 3.04 Nonmonetary Gifts

## **Building Use**

- 4.01 Scheduling Events and Use of UUCLV Facilities
  - 4.01a Use Agreement
  - 4.01b Event Checklist
- 4.02 Use and Storage of Alcohol
- 4.03 Parking
- 4.04 Food Safety
  - 4.04a Cleanup Guidelines
- 4.05 Key Distribution and Tracking
- 4.06 Smoking Policy

## **Communication**

- 5.01 Newsletter Distribution
- 5.02 GA and PWSD Delegate Selection
- 5.03 Congregational Email
- 5.04 Social Networking

5.05 Information Centers

5.06 Records Retention

### **Safer Congregation**

6.01 Healthy Relationships Team

6.02 Healthy Relationships

6.03 Working with Children and Youth

6.04 Known Sexual Offenders

6.04a Sample Limited Access Agreement

6.06 Weapons Policy

6.07 Emergency/Crisis Response Plan

### **Membership**

7.01 Membership Policy

7.02 Recognition of Volunteer and Personnel Efforts

### **Groups and Committees**

8.01 Forming and dissolving groups